

Disclosure and Authorization for Consumer and/or Investigative Reports

In connection with my application for employment (including contract or volunteer services) or application to rent a dwelling with _____ ("Company"), I understand that consumer reports will be requested by you ("Company"). I understand that upon my authorization I may be subject to a consumer report, which may include information including but not limited to: names and dates of previous employers, reason for termination of employment, work experience, reasons for termination of tenancy, former landlords, education, accidents, licensure, credit, etc. I further understand that such reports may contain public information such as, but not limited to, my driving record, workers' compensation claims, judgments, bankruptcy proceedings, evictions, criminal records, etc., from federal, state, and other agencies that maintain such records. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying.

You have the right, upon written request made within a reasonable period of time after receipt of this notice, to request whether a consumer report has been conducted about you, disclosure of the nature and scope of any investigative consumer report, and to request a copy of your report. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain consumer and/or investigative reports now and throughout the course of your employment to the extent permitted by law, unless you otherwise revoke your consent by providing written notification to Company. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

The consumer and/or investigative consumer report(s) will be obtained from:
Metrodata Services, Inc., 403 Main St. Ste. 624, Buffalo, NY 14203, (716) 847-1590
Metrodata Services' information and privacy policy can be found at www.metro-check.com

California applicants or employees only: By signing below, you also acknowledge receipt of A SUMMARY OF YOUR RIGHTS UNDER THE PROVISIONS OF CALIFORNIA CIVIL CODE 1786.22

Please check the appropriate box below if you would like to receive a copy of your investigative consumer credit report at no charge.

Minnesota and Oklahoma applicants or employees only: Please check the appropriate box below if you would like to receive a copy of your consumer report free of charge

New York and Maine applicants or employees only: You have the right to inspect and receive a copy of any investigative consumer report requested by Company by contacting consumer reporting agency identified above directly. You may also contact the Company to request the name, address and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries, which the Company shall provide within 5 days.

New York applicants or employees only: Upon request you will be informed whether or not a consumer report was requested by Company, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. By signing the authorization, you also acknowledge receipt of Article 23-A of the New York Correction Law.

Oregon applicants or employees only: Information describing your rights under federal and Oregon law regarding consumer identity theft protection, the storage and disposal of your credit information, and remedies available should you suspect or find that the Company has not maintained such records is available to you upon request.

Washington State applicants or employees only: You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

Acknowledgment and Authorization for Background Check

I acknowledge receipt of the *Disclosure Regarding Consumer and/or Investigative Report* and *A Summary of Your Rights Under The Fair Credit Reporting Act*, and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the Company at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, local, state or federal agency, institution, school or university (public or private), information service bureau, or insurance company to furnish any and all background information requested by Metrodata Services, Inc., 403 Main St. Ste. 624, Buffalo, NY 14203, (716) 847-1590, www.metro-check.com, another outside organization acting on behalf of the Company, and/or the Company itself.

I understand that by signing my name below that I am signing the Authorization form directing the background check as described above, and I certify that:

- I have received the Disclosure Regarding Consumer and/or Investigative Report, have read and received the Summary of Your Rights, and if a California resident/applicant, the A Summary of Your Rights Under the Provisions of California Civil Code 1786.22.
- I understand that my signature now and throughout this process will be binding. Additionally, notices, documents, and communications may be provided electronically and will meet the requirements set forth under Federal and/or State law, as permitted by law. I agree that a facsimile ("fax"), electronic or printout of this authorization may be accepted with the same authority as the original.

For California, Oklahoma, or Minnesota employees and applicants, please check here to indicate that you would like to receive a copy of your consumer report free of charge.

Print Name: _____

Other Names Known By (AKA): _____

Social Security Number: _____ - _____ - _____ Date of Birth: ____/____/____

Driver's License Number: _____

Current Address: _____

City: _____ State: _____ Zip: _____

Applicant Signature: _____ Date: _____

Prospective Employer: _____